

**Author**

- Include author's last name and initials in inverted form
- With multiple authors, include up to six last names in a parenthetical reference the first time the reference is made
- For works with 7 or more authors, abbreviate the author field after the sixth author with the following abbreviation: et al. Note: the word 'al' ends with a period.
- For references *after the first* made to works by multiple authors, include the last name of the first author followed by the following abbreviation: et al. Note: no comma between name and abbreviation, with 'al' ending with a period
- Separate authors' names with commas
- Follow the author name field with a period
- Represent the speaker's name as you would an author's
- Follow the speaker's name with the word Speaker, capitalized, in parentheses, and followed by a period, like so: (Speaker).

**Date**

- The date of publication always follows the author field, enclosed in parentheses, and followed by a period
- For electronic resources available via the WWW, include your date of access after the publication field, followed by a period
- The date of access should not be abbreviated in any way
- For audiovisual materials, refer also to the production (p) date
- For unpublished presentations, include the month and year of the presentation in the date field

**Format**

- Differentiate Web-based publications from print sources with the qualifier [Online]
- Reference the form in which the software is delivered after the software title, in brackets, for example: [ CD-ROM] or [Online]
- Indicate the format of audiovisual materials in brackets, followed by a period, like so: [Map].
- Indicate the source and format of data files, including a URL if the data is available via the WWW

**Government Agency**

- The names of both the authors and the issuing government agency must be included in the citation
- The issuing government agency follows the document number and precedes the place of publication
- For Congressional hearings, include the number of Congress and the session number in abbreviated form, followed by a period

**Motion Pictures**

- Give the motion picture's country of origin and the name of the movie studio or organization that produced the film
- Provide the distributor's name if the film is of limited circulation
- Follow the name of the movie studio or producing organization with a period

**Pagination**

- Include the complete page range, with no commas or spaces
- Follow the page numbers with a period

**Publisher**

- Common words such as Inc., Co., or Publisher need not be included in the publisher's name
- Follow the publisher's name with a period.

**Place**

- List the city and state, province, or country if the place of publication is not well-known
- Represent U.S. states with their two-letter postal codes

## Cite Source APA Style - Style Pointers, cont.

### Software

- Render the name of computer software without italics, and indicate its version number in parentheses following the title
- If no named author is responsible for the software, start the citation with the name of the software
- If a named author is associated with the software, render the name as you would an author's name

### Title

- Capitalize the first words of the title and subtitle of non-periodical publications, and any proper nouns
- Capitalize the first words of the title and subtitle of journal publications, and any proper nouns
- Italicize the titles of whole works
- Capitalize only the first word of the title and subtitle, and any proper nouns
- Do not place article titles in quotations or italicize them

### URL (Web Address)

- Indicate the URL when citing electronic resources available via the WWW
- Record the date that the electronic resources were accessed
- Do not include a period after the URL
- The URL need not be included for subscription databases
- Indicate the source and format of data files, including a URL if the data is available via the WWW

### Volume, Issue, Publication, and Version Number

- For a continuously paginated journal, include only the volume number, italicized
- For a journal paginated by issue, include the volume number, italicized, followed by the issue number enclosed in parentheses and not italicized
- Indicate the version number of computer software
- For government or other agency documents, include the publication number

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*For more information about each part of the citation and for examples of page formatting of references see:*

<http://citesource.trincoll.edu/chicago/CiteSource-APAStyle.html>